

LAKE OF THE ROCKIES METROPOLITAN DISTRICT

121 S. Tejon St., Suite 1100  
Colorado Springs, Colorado  
80903 719-635-0330  
[lakeoftherockies.org/](http://lakeoftherockies.org/)

**NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, November 14, 2023

**TIME:** 6:00 p.m.

**LOCATION:** Tri-Lakes Chamber of Commerce  
166 2<sup>nd</sup> Street  
Monument, CO 80132

**ACCESS:** You can also attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTU1ZDIhZGEtYTdlNi00ZWU0LWFjNDQtZjNIOWEwYzYxZDIj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTU1ZDIhZGEtYTdlNi00ZWU0LWFjNDQtZjNIOWEwYzYxZDIj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 308 148 690#

| <u>Board of Directors</u> | <u>Office</u>       | <u>Term Expires</u> |
|---------------------------|---------------------|---------------------|
| Eddie Jones               | President           | May, 2027           |
| Tia Mayer                 | Secretary           | May, 2025           |
| Dale Huffman              | Treasurer           | May, 2025           |
| Ryan Williams             | Assistant Secretary | May, 2027           |
| Jen Adams                 | Assistant Secretary | May, 2025           |

## **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum. Confirm location of meeting, and posting of meeting notices. Approve agenda.
- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Review and consider approval of minutes from the June 13, 2023 regular Board meeting, September 7, 2023 special Board meeting, and September 14, 2023 special Board meeting (enclosures).
- E. Consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notice).
- G. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosures).
  - 1. Discuss and consider Cyber Security and Increased Crime Coverage.
  - 2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

## **II. FINANCIAL MATTERS**

- A. Acceptance of Unaudited Financial Statements and Cash Position Report as of September 30, 2023 (enclosure).
- B. Discuss and consider ratification of previous claims and approval of current claims (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget, if necessary (enclosure).
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure).
- E. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).

- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Discuss execution of DLG70 Certification of Tax Levies.
- H. Discuss statutory requirement for an audit. Consider approval of the engagement letter to prepare the 2023 Audit (enclosure).
- I. Ratify approval of 2022 Audit (enclosure).

**III. LEGAL MATTERS**

- A. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

**IV. MANAGER MATTERS**

- A. Review and consider the approval of Change Order No. 3 to the Landscaping Services Agreement between the District and Brightview Landscape Services, Inc. (enclosure).
- B. Review and consider approval of Change Order No. 4 to Service Agreement for Snow Removal and Ice Management between the District and BrightView Landscape Services, Inc. (enclosure).

**V. COMMITTEE MATTERS**

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**

**There are no regular meetings scheduled for the remainder of 2023.**