

Lake of the Rockies Metropolitan District
May 18, 2020 Special Meeting Minutes
Page 1

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE OF THE ROCKIES METROPOLITAN DISTRICT
HELD
MAY 18, 2020**

A special meeting of the Board of Directors of Lake of the Rockies Metropolitan District (“Board”) was held Monday, May 18, 2020, at 3:30 p.m. via conference call. Conference call number: 844-286-0635, participant code: 536613752.

Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held by conference call without any individuals (neither District Representatives nor the general public) attending in person.

Attendance

In attendance were Directors:

Mike Fenton
Tia Mayer
Eddie Jones

Also in attendance were:

Elisabeth Cortese; McGeady Becher P.C.
Josh Miller; CliftonLarsonAllen LLP
Scott Bogart; Resident
Randy Lucas, Resident

Call to Order/
Approve Agenda

Director Fenton called the meeting to order at 3:33 p.m. Upon a motion duly made by Director Fenton, seconded by Director Mayer, and upon vote, unanimously carried, the Board approved the agenda as presented.

Declaration of
Quorum/Disclosure
of Conflicts of
Interest

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. No additional disclosures were made. Attorney Cortese noted that disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors.

Confirm Meeting
Location and
Posting Notices

The Board entered into discussions regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. Following discussion, and upon motion duly made by Director Fenton, seconded by Director Mayer and, upon vote, unanimously carried, the Board determined that because there is not a suitable or convenient location within the boundaries of the District, it was determined to conduct the meeting at the above-stated date, time and location.

The Board further noted that notice of this location was posted within the boundaries of the District and the Board had not received any objections to the location or any requests that the meeting place be changed by taxpaying electors within the boundaries of the District.

Lake of the Rockies Metropolitan District
May 18, 2020 Special Meeting Minutes
Page 2

Administrative Matters

A. Approve Minutes of the March 26, 2020 Special Meeting

Following discussion, upon motion made by Director Fenton, seconded by Director Mayer and, upon vote, unanimously carried, the Board approved the March 26, 2020 Meeting Minutes as amended.

Public Comment

No public was present. Director Mayer discussed signage at the playground and drainage issues.

Administrative Items

A. Discuss Results of May 5, 2020 Director Election

Attorney Cortese detailed items associated with the cancellation of the May 5, 2020 election.

B. Discuss Vacancies on the Board. Consider Appointment of Eligible Electors to the Board. Administer Oaths of Office

The Board engaged in a discussion regarding appointment of new Directors. Following discussion, upon motion made by Director Mayer, seconded by Director Jones and, upon vote, unanimously carried, the Board appointed Scott Bogart and Randy Lucas to the Board of Directors; Oaths of Office to be administered and filed before the next meeting.

C. Consider Election of Officers

The Board engaged in a discussion regarding the election of officers. Following discussion, upon motion duly made and seconded, and upon vote, unanimously carried, the Board approved the election of officers as follows:

Mike Fenton, President
Scott Bogart, Secretary
Tia Mayer, Treasurer
Randy Lucas, Assistant Secretary
Eddie Jones, Assistant Secretary

Mangers Items

A. Other

Mr. Miller provided an update on the detention pond and drainage issues. Mr. Miller and Director Fenton will visit the site to review issues and place a sign at the playground. The next meeting will include proposals to remedy the drainage issues.

Legal Items

A. Other

None.

Confirm Quorum for Next Regular Meeting

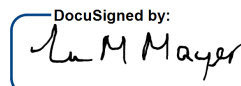
The Board confirmed quorum for June 25, 2020.

Lake of the Rockies Metropolitan District
May 18, 2020 Special Meeting Minutes
Page 3

Adjournment

With no further business to discuss, upon a motion duly made by Director Mayer, seconded by Director Jones and, upon vote, unanimously carried, the Board adjourned the meeting at 4:32 p.m.

Respectfully submitted,

DocuSigned by:


05A6875A3FB144E...

Secretary for the Meeting

Certificate Of Completion

Envelope Id: E4399B87CAC64DC28D516CAAEE276E689	Status: Completed
Subject: Please DocuSign: 4. 05-18-2020 DRAFT MINUTES_2020 (00799006-2x9C7A0).docx	
Client Name: LOTR	
Client Number: NA	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kimbrie Garcia
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 South 6th Street
	Suite 300
	Minneapolis, MN 55402
	Kimbrie.Garcia@claconnect.com
	IP Address: 67.137.57.251

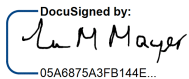
Record Tracking

Status: Original	Holder: Kimbrie Garcia	Location: DocuSign
7/14/2020 2:29:50 PM	Kimbrie.Garcia@claconnect.com	

Signer Events

Tia Mayer
 Tiamayer@msn.com
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 05A6875A3FB144E...

Signature Adoption: Drawn on Device
 Using IP Address: 107.2.235.97

Timestamp

Sent: 7/14/2020 2:34:46 PM
 Viewed: 7/14/2020 2:57:32 PM
 Signed: 7/14/2020 3:16:39 PM

Electronic Record and Signature Disclosure:
 Accepted: 7/14/2020 2:57:32 PM
 ID: b2690371-7a48-449e-9661-1c63a22baf63

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Chelsea Gondeck
 Chelsea.Gondeck@claconnect.com
 CLA

COPIED

Sent: 7/14/2020 2:34:47 PM

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	7/14/2020 2:34:47 PM
---------------	------------------	----------------------

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	7/14/2020 2:57:32 PM
Signing Complete	Security Checked	7/14/2020 3:16:39 PM
Completed	Security Checked	7/14/2020 3:16:39 PM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.