

LAKE OF THE ROCKIES METROPOLITAN DISTRICT

111 S. Tejon St., Suite 705
Colorado Springs, Colorado 80903
719-635-0330

<http://lakeoftherockies.org/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, November 9, 2021

TIME: 6:00 p.m.

LOCATION: *Via Microsoft Teams*

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

[Click here to join the meeting](#)

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGNhYWl4NDUtYzVhNS00NzM3LWEzNWEtN2QwM2FjNGJiY2Qy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 887 139 474#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Vacant	President	May, 2023
Tia Mayer	Treasurer	May, 2022
Eddie Jones	Secretary	May, 2023
Vacant	Assistant Secretary	May, 2022
Vacant	Assistant Secretary	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.
- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Review and consider approval of minutes from the May 11, 2021 Special Board Meeting.
- E. Acknowledge the resignation of Scott Bogart and Randy Lucas from the Board of Directors.
- F. Discuss current vacancies on the Board of Directors.
- G. Consider appointment of officers.

President:

Secretary: _____

Treasurer _____

Assistant Secretary: _____

Assistant Secretary: _____

- H. Discuss and consider approval of Master Service Agreement between the District and CliftonLarsonAllen LLP.
- I. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) location of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices. Appoint representative to post notices within the District.
- J. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW Risk Management and authorize membership in the Special District Association.

II. FINANCIAL MATTERS

- A. Acceptance of Unaudited Financial Statements and Cash Position Report as of September 30, 2021.
- B. Discuss and consider ratification of previous claims and approval of current claims.
- C. Consider approval of the 2022 Fee Schedule.

- D. Conduct Public Hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget.
- E. Conduct Public Hearings on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies.
- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.
- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- H. Consider appointment of District Accountant to prepare 2023 Budget.
- I. Discuss statutory requirements for an audit. Consider approval of the engagement letter with Biggs, Kofford & Co., P.C. to prepare the 2021 Audit.

III. LEGAL MATTERS

- A. Discuss May 3, 2022 Regular Director Election regarding new legislative requirements and related expenses for same.
 - 1. Consider adoption of Resolution No. 2021-11-__ Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.
 - 2. Discuss DEO services and authorize District President to obtain proposals and select provider.
- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2022 (District Transparency Notice).

IV. MANAGER MATTERS

- A. Managers' Report.
- B. Review and consider approval of Change Order No. 1 to the Service Agreement for Snow Removal Services with Robertson Lawn and Sprinkler Co., d/b/a Robertson's Landscaping.
- C. Review and consider approval of Change Order No. 1 to the Service Agreement for Landscaping Maintenance Services with Robertson's Lawn and Sprinkler Co., d/b/a Robertson's Landscaping.

- D. Consider adoption of Resolution No. 2021-11-__ , Resolution of the Board of Directors of the Lake of the Rockies Metropolitan District Adopting the Policy of Lake of the Rockies Metropolitan District Regarding Policies and Procedures for Covenant and Rule Enforcement.

V. OTHER BUSINESS

- A. Other

VI. ADJOURNMENT